

Deerwood Township
Regular Meeting
September 12, 2016

Board of Supervisors:
Mike Brandt - Chair
Josh Thompson - Vice Chair
Jerry Bohnsack - Supervisor

Judy Hamilton - Clerk
Amy Donovan - Treasurer
Steve Reilly - Road Overseer

Present: Mike Brandt, Josh Thompson, Jerry Bohnsack, Steve Reilly, Carol Pundt, Amy Donovan
Absent: None

Board Chair Mike Brandt called the meeting to order at 7:00 p.m., with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by Mike Brandt to approve the minutes of the August 8 Board meeting. All voted in favor of the motion. A motion was made by Josh Thompson and seconded by Mike Brandt to approve the minutes of the August 29, 2016 Special Board Meeting. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by Jerry Bohnsack to approve the Treasurer's Report and audit for the month ending August 31, 2016. All voted in favor of the motion. Amy Donovan was not able to attend the Board a breakout of the fund totals for the end of August. Fund totals will be updated at the October Board meeting.

Roads:

Justin Schulz, from WSN, updated the Board on progression of plans for Nelson Drive. He reported to the Board that Mr. Larson is not agreeable to changing the slope on his property which means some fill will be needed on the road bed, to get to the correct width of the road, along that area in Shirt Lake. Justin also presented to the Board a preliminary plan as to how it would look. An archeological review still needs to be done on the project. Justin Schultz presented the Board with a proposal from the Duluth Archaeology Center, LLC for a cost of \$3,163.16 (if needed and additional \$700 for curation costs). The archaeology review will take 3 - 5 weeks. To keep everything on schedule it would be nice to have this done in October. Jerry Bohnsack asked if it would be necessary to have an archaeology review done on Placid Drive for a future road project. Justin Schulz said it would be necessary for that project also. Discussion ensued regarding having both roads done. A motion was made by Mike Brandt and seconded by Josh Thompson for Justin Schulz to get a second proposal from Duluth Archaeology Center, LLC to include an archaeological review of Placid Drive to be presented to the Board at the October Board meeting. All voted in favor of the motion.

Mike Brandt had questions regarding options for the design of an area along Placid Lake Drive on whether to use a guard rail. This will be discussed in more detail when the Placid Lake Drive project gets closer to the planning stage which will also include ideas from local residents.

Jerry Bohnsack asked the Board if a petition had been received by local residents along Nelson Road. To date no petition has been presented to the Board regarding the Nelson Road project. The 30 day waiting period has expired.

A motion was made by Mike Brandt and seconded by Josh Thompson to approve the claims as submitted in the amount of \$101,433.06.

Steve Reilly presented the Board with his overseers road report. Some excerpts from the road report are as follows: Because of excessive rain the road mowing is still behind schedule. Culvert replacements have been approved.

but, not scheduled because of the storm event. Steve will be doing a reflectivity road sign inspection this week. Steve requested approval from the Board for roadside brushing to be done in October and November. County/State/Federal storm costs for the storm event (7/9-7/11) road repair costs to date are \$147,225. County/State/Federal disaster aid has been requested.

Fall Road Inspection: The Board decided a Fall road inspection is not necessary at this time.

Deerwood Township Utility ROW Permitting: Steve Reilly told the Board he has talked to Erik Perkins. As long as Century Link follows the utility rules and leaves everything as it is found after the work is completed there should be no problem.

Shirt Lake E-Mail from Eric Jorgensen: Discussed by Board members and residents in attendance. Presently, the shirts are being monitored by the Shirt Lake Association.

A motion was made by Mike Brandt and seconded by Josh Thompson to adopt a resolution to hire Carol Pundt as Clerk for Deerwood Township. All voted in favor of the motion. A special thanks to Judy Hamilton for her many years of dedicated work for the Township and the residents in the area.

A motion was made by Josh Thompson and seconded by Mike Brandt to approve a monthly clerk fee of \$700 with a meeting fee of \$75 for 2016. All voted in favor of the motion.

A motion was made by Mike Brandt and Josh Thompson to approve an hourly fee of \$15.00 and mileage (IRS standard) for Judy Hamilton during her transition period from Clerk to Deputy Clerk while assisting Carol Pundt. All voted in favor of the motion.

A motion was made by Jerry Bohnsack and seconded by Josh Thompson to adopt the Crow Wing County Election Emergency Plan for the Deerwood Township elections. All voted in favor of the motion.

Discussion Regarding Consultant for Special Projects: Jerry Bohnsack did not feel he would be needed in 2017 for special projects. But, if needed he would be available.

Town Hall Plant Update: Nothing to report.

2017 Levy: No change in Levy as approved at the March 2016 Annual meeting.

A motion was made by Mike Brandt and seconded by Jerry Bohnsack to adjourn the meeting at 8:14pm.

Supervisor: _____

Dated: _____

Supervisor: _____

Supervisor: _____

Clerk: _____