

Deerwood Township  
Regular Meeting  
November 14, 2016

Board of Supervisors:

Mike Brandt - Chair  
Josh Thompson - Vice Chair  
Jerry Bohnsack - Supervisor

Carol Pundt - Clerk  
Amy Donovan - Treasurer  
Steve Reilly - Road Overseer

Present: Mike Brandt, Josh Thompson, Steve Reilly, Carol Pundt, Amy Donovan, Jerry Bohnsack  
Absent: None

Board Chair Mike Brandt called the meeting to order at 7:00 p.m., with the Pledge of Allegiance.

A motion was made by Jerry Bohnsack and seconded by Josh Thompson to approve the agenda. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by Mike Brandt to approve the minutes of the October 2016. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by Jerry Bohnsack to approve the Treasurer's Report and to audit for the month ending October 31, 2016. All voted in favor of the motion.

Roads:

Justin Schulz, from WSN, updated the Board on the progression of the road project planning for Nelson and Placid Drives. The Archeological review of Nelson Drive has been completed. Phase 2 will not be necessary at this time since the plan design of the road goes around the sites. The wetland permit costs for Nelson Drive are an expense to be replaced by the State as long as the requirements meet the State's wetland criteria. At this time they continue to meet the State's criteria.

Placid Drive: The wetland report has been submitted to all the governing agencies for approval. Utilities have been flagged along the road and the topo survey will be done this week. The permit will take 4 to 6 months to process. It has been noted there were some endangered plant species found. WSN is waiting to find out how to handle. A handling plan will be put in place for the project. Justin told the Board Placid Drive should be at the same point in this project as Nelson by the end of December.

Questions/Concerns from the Board: What is the projected schedule? All permits need to be issued before work can be done. If the bidding is done in February and March and don't have the permits till June can the start date of the contract be extended without additional costs? Question surrounding this issue was if it would be possible to write into the contract wording regarding extending the start date until the permits are issued. Justin told the Board he will keep the Board updated on the permit application process. There were also concerns from the Board regarding coordinating the two road projects and what easements would be needed. Justin told the Board he would bring the mapping and easements to the December meeting. WSN would write the descriptions and a lawyer completes the easements. There was also discussion on how important it is to cover all bases so there is not a hold up in the construction phase. The intent is to do Nelson and Placid drive together. Justin told the Board he will work on a description for Nelson road this week. Placid drive may not need a construction easement if work is done within the existing maintained road width (maintained for the last 6 years). Another concern for the projects will be traffic flow. Will easements be needed if the road is under construction?

The Board was presented with an additional incurred cost from WSN for additional services. A motion was made by Mike Brandt and seconded by Josh Thompson to expand the scope of service costs from the initial design phase of \$58,000 to \$75,000 to be paid to WSN. All voted in favor of the motion.

Since residents will need to be notified and sign off on easements a public meeting may need to be held. Carol Pundt will mail out a survey sketch and description to affected landowners. Justin Schulz will mail her exhibits and a letter to the landowners.

Jerry Bohnsack asked to have an updated cost for the total project. Justin said he would get that information to the Board.

A motion was made by Josh Thompson and seconded by Mike Brandt to approve the claims as submitted in the amount of \$29,292.01 with the exclusion of Josh Thompson's check. All voted in favor of the motion.

Steve Reilly presented the Board with his monthly road report. Some excerpts from the road report are: Road maintenance activities year to date are on schedule. There was minimal destruction on Orland Mine road as a result of logging which has now been repaired to satisfaction. Logging continues off Placid. Steve will be in contact with the contractor Sharpe. Steve is in the process of establishing a road maintenance agreement for Rocca road with Irondale Township. The truck has not been working for two weeks. Hopefully it will be back and running in the next couple of days.

RENAMING COUNTY ROAD 135: Residents living along the road were given a flyer inviting them to attend the next Board meeting for input regarding renaming CR 135. The clerk received road name suggestions: Greenhouse Road, Sunlite Drive, Moonlite Drive, Sun Drive, Midday Drive, Sunshine Shores and Serpent Shores. After much discussion with the residents living along the road who attended the meeting, a motion was made by Josh Thompson and seconded by Mike Brandt to choose three names in order of preference, Serpent Shores, Midday Drive and Moonlite Drive for submission to Crow Wing County. All voted in favor of the motion. Carol Pundt, clerk will submit the names to the County with the stipulation being Serpent Shores is the preferred road name, but, just in case if that road name has already been taken Midday Drive would be the next choice for a road name.

A motion was made by Mike Brandt and seconded by Josh Thompson to have plaques for years of service purchased for Judy Hamilton and Jerry Bohnsack. Josh Thompson also thanked Jerry Bohnsack for all his year of service to the Township as Supervisor.

Election Update: A total of 875 people voted on November 8th at the Township. James Walth received 637 votes for the Supervisor Seat #1. He will hold office beginning January 1, 2017 for a term of 4 years.

Town Hall Plant Update: Steve added motion sensor lights to the outside entrances of the building. He also installed permanent handicapped parking signs close to the building.

A motion was made by Mike Brandt and seconded by Josh Thompson to adjourn the meeting at 8:25pm.

Supervisor: \_\_\_\_\_

Dated: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_