

Deerwood Township  
Regular Meeting  
May 8, 2017

Board of Supervisors:

James Walth - Chair  
Josh Thompson - Vice Chair  
David Gray - Supervisor

Carol Pundt- Clerk  
Amy Donovan - Treasurer  
Steve Reilly - Road Overseer

Present: James Walth, Josh Thompson, David Gray, Carol Pundt, Amy Donovan

Absent: Steve Reilly

James Walth called the meeting to order at 7:00 p.m., with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by David Gray to approve the agenda. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by David Gray to approve the April 10, 2017, monthly Board meeting minutes. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by David Gray to approve the Treasurer's Report subject to audit for the month ending April 30, 2017. All voted in favor of the motion.

Roads:

Justin Schulz, from WSN, reported to the Board that all the permits have been issued and wetland credits have been requested for withdrawal. The Township must award the road construction project to the lowest responsible bidder or reject all bids. The Township has until June 11<sup>th</sup> to award the contract. This date is before the June monthly board meeting which means the Board will need to have a special meeting to award the contract. A materials inspection/testing agency by an independent contractor has been recommended by WSN. Justin will look into who the Board should hire for the job. He will make his suggestion at the next Board meeting. The testing agency will be responsible for recognizing proper compaction and the mixture of bituminous and aggregate used on the roadway. WSN will also have a construction observer on site for 10 -15 hours per week during the entire bituminous paving operation. Justin presented the Board with a schedule for the road construction project with the substantial completion date of September 1, 2017 for the 1<sup>st</sup> lift of pavement. The second lift of pavement to be put down on the road will be in July, 2018, which gives the pavement time over the winter for observation. Rick Nolan expressed a concern regarding the possibility of needing a culvert under his driveway. Justin reviewed the road specs and told the Board he felt there is proper drainage without a culvert. James Walth will visit with Rick regarding the culvert.

James Walth told the Board sometimes circumstances arise with improper mix during roadway construction. The big thing to note is...was the project resolved to the satisfaction of all parties. James Walth told the Board through his discussion, with WSN engineers, the lowest responsible bidder on this project has in the past resolved all their projects to the satisfaction of all the parties. James Walth told the Board there are many rumors floating around in the Township regarding the qualification of the lowest responsible bidder. He asked that everyone please read the minutes of the Board meetings published in the paper and on line. If anyone has questions they should speak directly to him or any of the Board members for clarification.

Easements for Nelson Drive: Jerry Bohnsack told the Board he still has 7 easements needing signatures. He is hoping to have all the signatures by next week.

Street Reconstruction Bonds, Series 2017A and Levying a Tax for the Payment of the Bonds: Jerry Bohnsack reported to the Board the sale of the bonds could not be completed tonight. He asked for a special meeting next week for the bond sale. A motion was made by David Gray and seconded by Josh Thompson to hold a special meeting for the bond sale on May 18, 2017 at 7pm at the Town Hall. If all the easements have been signed by May 18<sup>th</sup> the Township will also award

the construction project at the same meeting. All voted in favor of the motion. A motion was made by Josh Thompson and seconded by David Gray to have Virginia Knudson, township attorney, review the bond sale documents and policies /procedures for her opinion. All voted in favor of the motion.

Placid Drive: James Walth told the Board that Dale Lueck has sent a letter to the DNR reminding them that water is lapping on and next to the road pavement. A motion was made by Josh Thompson and seconded by David Gray giving Steve Reilly approval to spend road funds to keep the water from flowing over Placid Drive in the event of a big rain storm emergency. All voted in favor of the motion. At the last Board meeting it was discussed to leave the 4-ton road limit sign up on the Placid Drive. There was discussion regarding local home building projects in the works along the road in this area. Questions arose regarding: weight limit enforcement; can the Township put local home building on hold in the area due to the road weight limit; how will the cost of the Nelson Drive road reconstruction project be impacted? More research and discussion to follow at the June Board meeting.

Road Report/Steve Reilly: Steve was not able to attend the meeting. James Walth read Steve's report to the Board.

Cascade Court- David Gray will be forwarding contact information regarding the developer to Steve Reilly. Steve Reilly will contact the developer regarding the condition of the road. Josh Thompson requested Steve to get a bid from Holmwig Excavating for reclaiming the road back to gravel for the next Board meeting.

Maple Shores and Cedar Lake Drive-A motion was made by Josh Thompson and seconded by David Gray to have Steve repair the frost boil on Maple Shores and do road repairs on Cedar Lake Drive. All voted in favor of the motion. Anticipated cost to be Cedar Lake/\$9,500 and Maple Shores/\$5,000.

Disaster Relief from Storm Damage in 2016: The disaster relief is in its final stages. It is looking like the Township will receive \$83,090. Steve will keep the Board updated.

Lindberg Road-A motion was made by James Walth and seconded by Josh Thompson to waive the 4-ton weight limitation in order for Jerry Hutchson to move his equipment. All voted in favor of the motion. Jerry lives and has his excavating business located on Lindberg Road.

County Rd 133: It was brought to the Board's attention that there is a big hump over the culvert on County Rd 133. It was suggested that the people living on County Rd 133 phone their County Commissioner, since this is not a Township maintained road.

Townline Road Maintenance Agreement: A motion was made by Josh Thompson and seconded by David Gray to approve and sign the maintenance agreement. All voted in favor of the motion.

Street Light Request – CR101 & CR 110: No action taken. Put on the agenda for the June meeting.

Crow Wing County Future Highway Projects Letter: The letter and mapping was reviewed by the Board.

North Hamlet Lake Rd: Bob Taylor told the Board a petition was given to the Board about 20 years ago requesting the Township to adopt a resolution making North Hamlet Lake Road a Township Maintained Road. He told the Board no action was taken. He wanted to know that since no action was taken is that petition still valid. Carol Pundt will talk to Virginia Knudson, the Township attorney for an opinion.

A motion was made by Josh Thompson and seconded by David Gray to make no recommendations regarding the variance request for Donald & Bonita Ericksen. All voted in favor of the motion.

Charter/Spectrum Contract: James Walth told the Board the cable will be laid by 5/23. High speed internet service should be installed by the end of the month.

A motion was made by Josh Thompson and seconded by David Gray to approve the claims as submitted in the amount of \$17,238.12. All voted in favor of the motion.

Variance Request:

A motion was made by Josh Thompson and seconded by David Gray to make no recommendations regarding the variance request for Donald & Bonita Ericksen. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by David Gray to make no recommendations regarding the variance request for Danie & Diane Billmark. All voted in favor of the motion.

3 Person vs. 5 Person Supervisor Board: After some discussion regarding the pros and cons, including discussion regarding a 6 year term limit, a motion was made by Josh Thompson and seconded by David Gray to leave the Board of Supervisors as a 3 person Board with 4 year term limits. All voted in favor of the motion. There was some discussion about the Board meeting 2 times a month during the Nelson Drive Road Reconstruction Project. This will be discussed in more detail at the June monthly Board meeting. If there is enough interest by the voting residents of Deerwood Township they can circulate a petition to put this issue on the next General Election ballot. 15% of the General Election voters would need to sign the petition.

Conflict of Interest Claims Procedures: A motion was made by David Gray and seconded by Josh Thompson to adopt the Board Conflict of Interest as presented by David Gray. All voted in favor of the motion.

Town Hall Plant Update: Nothing to report.

A motion was made by James Walth to adjourn the meeting at 8:44pm.

Supervisor: \_\_\_\_\_

Dated: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_