

Deerwood Township
Regular Meeting
July 10, 2017

Board of Supervisors:

James Walth - Chair
Josh Thompson - Vice Chair
David Gray - Supervisor

Carol Pundt- Clerk
Amy Donovan - Treasurer
Steve Reilly - Road Overseer

Present: James Walth, Josh Thompson, David Gray, Carol Pundt, Amy Donovan, Steve Reilly
Absent: None

James Walth called the meeting to order at 7:00 p.m., with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by David Gray to approve the agenda. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by David Gray to approve the June 12, 2017, Monthly Board meeting and June 26, 2017 Special Board meeting minutes. All voted in favor of the motion.

A motion was made by David Gray and seconded by Josh Thompson to approve the Treasurer's Report subject to audit for the month ending June 30, 2017. All voted in favor of the motion. Amy and Carol reported to the Board that they will be using the CTAS balanced fund accounting system.

Roads:

Nelson Road Project Update: An e-mail from Justin Schulz, from Wideth Noltong Smith, was read by James Walth regarding the progress of the Nelson Road reconstruction project. A summary of what was read is as follows: Road work is scheduled to begin July 15th. Construction stakes will be placed sometime around 7/12 and the flotation curtain will be placed on 7/13-7/14. The road equipment will be moved to the site on 7/17 at which time some clearing and grubbing will be done. After this is done Tri-City will be hauling in riprap to the construction site. More updates will be coming from the July 27th Special Board meeting.

Road Report/Steve Reilly: Mowing in the Township is 60% complete. He also reported to the Board Crow Wing County does not have a noxious weed program protocol. James Walth told the Board when he attended the Minnesota Township's Summer Short Courses he learned there is a detailed noxious weed law. It is up to the Township to notify the public of their responsibility of the need to control noxious weeds. This topic will be open for discussion at the July 27th Special Board meeting.

North Hamlet Lake Rd: A motion was made by Josh Thompson and seconded by David Gray to approve the letter regarding road alterations on North Hamlet Lake Road. All voted in favor of the motion. The letter was signed by James Walth.

Hamlet Shores Petition For Vacating Fishers Lane: Tom and Marilyn Connery presented a petition to the Board to vacate Fishers Lane. According to Minnesota Townships Association the petition needs to be signed by 8 registered voters on their own land, in the Township, within a three mile radius of the road. The petition presented to the Board was completed with three signatures. The Board also is requesting a \$500 retainer for costs incurred by the Township. The petitioners are required to pay for all expenses incurred by the Township. Carol Pundt was also asked to contact the Township Attorney to see what legal obligations would be in vacating a platted road which is not developed for transportation. Carol will bring her findings to the Board at the Special meeting on July 27th.

White Pine Road: Donna Becker told the Board of her concerns regarding the road bed erosion on portions of White Pine Drive. Steve Reilly told the Board the area of concern could use some boulders and rip rap. He has a call into DNR to find out what permits are needed.

Road Chip Seal Process: Josh Thompson told the Board he feels the Township needs to be more proactive in maintaining the black top roads. He feels chip sealing seems to be a good idea for road preservation. Steve Reilly will look into getting some bids for doing a couple of miles a year. Steve will also develop a 5 year maintenance plan to chip seal roads. Steve will get a unit cost for chip sealing and present it to the Board at the August Monthly Board meeting.

Sign Retro Reflectivity: James Walth asked Steve if the Township has a sign maintenance plan. Steve said the Township has a plan where the signs are being checked for reflectivity. Steve will update the Township plan and present it at the August Monthly Board meeting.

Records Retention Schedule: James Walth asked Carol Pundt if the Township has a records retention schedule. The Township does have a schedule, however, the Township does not have a records retention policy.

Charter/Spectrum Contract: High speed internet will be installed in the Town Hall on 7/12/17.

Deerwood Fire Contract/Mike Bodle: The Township attorney responded to the Deerwood Fire Contract with some concerns which have been given to Mike Bodle and discussed at the July Special meeting.

A motion was made by Josh Thompson and seconded by David Gray to approve the claims as submitted in the amount of \$16652.18. All voted in favor of the motion.

Variance Request: None

A motion was made by David Gray and seconded by Josh Thompson to have a special meeting on July 27, 2017, at 7:00pm, to give an update on the Nelson Road construction project, review information to establish an administrative policy for the Township Board, to discuss the need for a Township Weed Supervisor, to review the Deerwood Fire Contract, to discuss attorney's guidance in regard to platted roads in the Township that are not developed for transportation purposes. All voted in favor of the motion.

MATIT Insurance Review: Steve Reilly is in the process of updating the Inland Marine policy schedule.

Reconvening of Annual Meeting to approve the 2018 Levy: Carol Pundt informed the Board that August 7, 2017, was voted on by Township voters present to reconvene the Annual meeting, in March, to approve the 2018 Levy.

A motion was made by James Walth to adjourn the meeting at 7:59pm.

Supervisor:_____

Dated:_____

Supervisor:_____

Supervisor:_____

Clerk:_____