

Deerwood Township  
Special Board Meeting  
Nelson Road Construction Project Update  
Deerwood Fire Contract  
Township Records Retention Policy  
Township Noxious Weed Eradication Implementation  
Prioritizing Roads For Chip Sealing  
August 24, 2017

Board of Supervisors:

James Walth - Chair  
Josh Thompson - Vice Chair  
David Gray - Supervisor

Carol Pundt- Clerk  
Amy Donovan - Treasurer  
Steve Reilly - Road Overseer

Present: James Walth, Josh Thompson, David Gray, Carol Pundt, Amy Donovan, Steve Reilly

Absent: None

James Walth called the meeting to order at 7:00 p.m., with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by David Gray to approve the agenda. All voted in favor of the motion.

James Walth informed those in attendance of the newly adopted Township Administrative Board policy which includes public participation at Board meetings. The public participation policy will be available to everyone attending future Board meetings.

Nelson Drive Construction Project Update: James Walth addressed the driveway erosion concerns of Mr. Jensen. If the driveway is not left after construction as good as or in somewhat better condition as before the construction, Mr. Jensen needs to let the Township know so, if needed, payment to Tri-State will be withheld. Additional paving of the driveway is not the Township's obligation.

James Walth told the Board the contractor is working with Rick Nolan regarding the erosion of his steep driveway. The driveway will be paved in return for the cost of the fill from Mr. Nolan's property. This agreement is between Mr. Nolan and the contractor.

Justin Schulz, from WSN, was not attendance, but informed the Board through an e-mail of his recommendation to include some additional work on Nelson Drive. A summary of his recommendations includes adding geotextile fabric followed by crushed granite aggregate along the space between the water and the pavement along Shirt Lake from the \_\_\_\_\_ to the end of the island. This extra step should withstand wave action and erosion along the shore land. The estimated additional cost is \$4,900. He also recommended 425 linear feet of bituminous guttering along the steep stretch west of the \_\_\_\_\_ for an estimated additional cost of \$4,000. A motion was made by Josh Thompson and seconded by David Gray to approve the additional spending. All voted in favor of the motion. Justin Shultz also thought the paving may start as early as 25<sup>th</sup>, but because of the rain and wet conditions there may be a delay to next week Monday or Tuesday. However, the project needs to be completed by September 1<sup>st</sup> because of a \$900 a day penalty for any delays in the project past that date.

Questions arose regarding the wash outs along the road. Additional fill is being brought in. If necessary, crushed granite may be used. Justin Schulz is aware of the wash outs.

The average daily traffic count for Nelson Drive was taken in 2011 with 146 vehicles a day driving on the road.

Steve Reilly will look into what will be happening with the silt fence after it is no longer needed for the project.

Fred Tessmer, President of the Shirt Lake/Arbor Lake Board of Directors, read a statement to the Board asking for support in the retained use of the boat landing area on Nelson Drive.

Noxious Weed Eradication Implementation Discussion: Deferred to the September Regular Board meeting.

Records Retention Policy: A motion was made by Josh Thompson and seconded by David Gray to adopt the Minnesota Townships Association records retention policy which has been modified to meet the Township needs. All voted in favor of the motion.

Deerwood Fire Contract: A motion was made by David Gray and seconded by Josh Thompson to approve the revised Deerwood Fire contract as presented to the Board. All voted in favor of the motion.

Chip Seal: Steve Reilly presented to the Board a prioritized chip sealing road list. It was discussed that the Township chip seal the roads according to the priority listing 1 – 7. It is not feasible for the Township to do every road in one year. It was suggested to spend around \$47,000 per year. Around \$10,000 a year is spent filling cracks in the Township asphalt roads which means a \$10,000 savings per year to the Township when the chip sealing project is completed . Chips sealing should preserve the roads for future use. It was recommended that the Township go into partnership with Crow Wing County to get the work done starting the spring of 2018. Steve Reilly will keep the Board updated on this issue.

A motion was made by Josh Thompson and seconded by David Gray to adjourn the meeting at 7:45pm.

Supervisor: \_\_\_\_\_ Dated: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_