

Deerwood Township
Regular Meeting
May 14, 2018

Board of Supervisors:

James Walth-Supervisor

Josh Thompson - Vice Chair

David Gray - Chair

Carol Pundt- Clerk

Amy Donovan - Treasurer

Steve Reilly - Road Overseer

Present: Josh Thompson, David Gray, James Walth, Carol Pundt, Amy Donovan, Steve Reilly,

Absent: None

David Gray called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A motion was made by James Walth and seconded by Josh Thompson to approve the agenda. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by James Walth to approve the April 8, 2018 Monthly Board minutes. All voted in favor of the motion. A motion was made by James Walth and seconded by David Gray to approve the May 4, 2018 Special Board meeting minutes. All voted in favor of the motion.

A motion was made by James Walth and seconded by Josh Thompson to approve the Treasurer's Report subject to audit for the month ending April 30, 2018. All voted in favor of the motion. A motion was made by David Gray and seconded by Josh Thompson to wire transfer the first half of the interest due on the Road Reconstruction Bond in the amount of \$22,150.00 on June 12, 2018. All voted in favor of the motion.

A motion was made by James Walth and seconded by Josh Thompson for the treasurer to provide the Board with copies of the monthly bank statements in addition to the treasurer's report at the monthly Board meetings. All voted in favor of the motion. James Walth explained to the Board the addition of the monthly bank statements is a Best Practices policy procedure which follows the guidelines of the Minnesota Townships Association and the Township's Surety Bond Insurance plan.

Approval of Claims: A motion was made by David Gray and seconded by Josh Thompson to approve the claims for the month of May totaling \$47,056.87. All voted in favor of the motion.

Roads:

Nelson Drive Road Project Update: Justin Schulz, from WSN, updated the Board. Tri-City Paving will be doing the final lift of paving soon. There will be a project walk through with the completion date of July 1, 2018.

Placid Drive: The Purple Flowered Bladderwort plant takings permit has been approved and issued by the DNR. The paperwork has been signed and the fee of \$2,000 has been paid. All the paperwork requirements for permits has been completed, approved and paid. The easements for the road project should be completed this week. The Board agreed that the documents should be given to Jerry Bohnsack for discussion with the property owners involved with the easement right of way. The Board asked Justin to tell Jerry the Board would like an update on his progress with the easement discussions and delivery. A motion was made by Josh Thompson and seconded by James Walth to request a permanent easement of land in the Adam's family road right of way. All voted in favor of the motion.

Road Reconstruction Bid Opening: The bid opening was held on May 9th at the Widseth Smith Nolting location. Justin Schulz is in the process of reviewing the bids for the lowest responsible bidder. The Township will award the bid at the June 11th monthly Board meeting.

Snow Plow Policy Contract Update/Steve Reilly & David Gray The Snow Plow policy contract is a work in progress. The contract expires April 15, 2019.

Cedar Spring Lane: James Walth received an e-mail from a resident on Cedar Spring Lane who said a tree trimming company came down the road last fall and cut down a chestnut- crab apple tree which is a pollinator for his apple trees. James Walth asked Steve Reilly if the Township had done any brushing along Cedar Spring Lane last fall. Steve Reilly said he did not recall that brushing had been done, but, he will look into the matter. There is also a possibility that the electric company could have done some brushing.

Road Overseer's Report/Steve Reilly: Steve reported to the Board he did not feel it was necessary to open a purchasing account with Fleet Farm because part of the contract agreement was there needed to be a "personal guaranty".

Tractor Purchase: Steve contacted the Minnesota Townships attorney for more information regarding a purchase of an tractor for the Township. He reported to the Board the Township is not permitted to buy a tractor at an auction. He suggested to the Board to advertise in the local papers for a tractor. Carol Pundt will put an advertisement in the CI Courier, Brainerd Dispatch and the Aitkin Age. Steve has given her the information needed for the advertisement.

Steve also told the board there has been an inquiry regarding the road maintenance of Country Lane. David Gray will research and discuss with the Township attorney. He will update the Board at the Monthly Board meeting in June.

A motion was made by David Gray and seconded by James Walth to have the Township Road inspection on June 23, 2018, at 8:00am meeting at the Town Hall. All voted in favor of the motion.

Variance Request: None

Town Hall Plant Update: Nothing to add.

Sharing Revenue Fines/Carol: A motion was made by Josh Thompson and seconded by James Walth to adopt a resolution to enter into a Joint Powers arrangement between the Township of Deerwood and the State of Minnesota to accept a portion of the monies collected for vehicle moving violation fines in Deerwood Township on County and State highways. All voted in favor of the motion.

MATTIT Insurance Policy: A motion was made by Josh Thompson and seconded by James Walth to remove a tractor from the Inland Marine policy because it is a duplicate and to increase the uninsured and underinsured insurance coverage to the requirements of the Minnesota Townships Association standards. All voted in favor of the motion.

Crow Wing County Association of Township Officers Meeting Update/Carol: Carol Pundt gave an informal report to the Board regarding what she learned at the meeting.

Neighborhood Watch Program Discussion/Josh Thompson: Josh voiced his concerns regarding some home break-ins this spring in Deerwood Township and whether or not a Neighborhood Watch Program would be appropriate for the Township to endorse.

Education Meeting Fee Discussion For Minnesota Townships Association Summer Education Courses: A motion was made by Josh Thompson and seconded by James Walth to pay Board members and Staff the full \$200 compensation for half day educational classes. All voted in favor of the motion.

Other Business: James Walth presented to the Board a summary of his attendance at the Minnesota Townships Law Review training class. He also plans to attend the next Minnesota Townships training class in Mountain Iron, MN regarding managing strong emotions, building consensus, etc.

A motion was made by James Walth and seconded by David Gray to adjourn the meeting at 8:31 p.m.

Supervisor: _____

Dated: _____

Supervisor: _____

Supervisor: _____

Clerk: _____