

Deerwood Township
Regular Meeting
June 11, 2018

Board of Supervisors:

James Walth-Supervisor
Josh Thompson - Vice Chair
David Gray - Chair

Carol Pundt- Clerk
Amy Donovan - Treasurer
Steve Reilly - Road Overseer

Present: Josh Thompson, David Gray, James Walth, Carol Pundt, Amy Donovan, Steve Reilly,
Absent: None

David Gray called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A motion was made by James Walth and seconded by Josh Thompson to approve the agenda. All voted in favor of the motion.

A motion was made by David Gray and seconded by Josh Thompson to approve the May 14, 2018 Monthly Board minutes with a typing correction on the second page of paragraph 5 changing the I to A at the beginning of the sentence. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by James Walth to approve the Treasurer's Report subject to audit for the month ending May 31, 2018. All voted in favor of the motion. The first half of the interest due on the Road Reconstruction Bond in the amount of \$22,150.00 will be wire transferred tomorrow, June 12, 2018.

Approval of Claims: A motion was made by James Walth and seconded by Josh Thompson to approve the claims for the month of June totaling \$39,340.62. All voted in favor of the motion.

Roads:

Nelson Drive Road Project Update: Justin Schulz, from WSN, updated the Board. Justin Schulz asked the Board to review the final punch list for accuracy. Carol Pundt will get the list from Justin and send it off to the Board. There was discussion regarding water runoff and the need for bituminous guttering along the driveways of the Nolan and Jensen property. James Walth stressed the importance of getting the driveway of the Jensen property back to the condition it was in previous to the road reconstruction. James Walth made a motion which was seconded Josh Thompson to have the Township install roughly 140 ft of bituminous guttering along the Jensen driveway due to water drainage stemming from the reconstruction project. Since some of the 140 ft is outside of the road right of way David Gray will talk to the Township attorney for her opinion on the matter. All voted in favor of the motion. The Nolan driveway was also took a beating because it was part of the "haul route" for the trucks during the project. Any additional guttering that was not included in the original project will be an additional cost for the Township. The guttering along the Nolan property was not included in the original cost to the project.

Placid Drive: To date Jerry Bohnsack still needs to meet with 2 landowners. Earthwork will not begin until all the easements are signed. A motion was made by David Gray and seconded by Josh Thompson to approve the agreement for private use in the roadway between Judy and Jack Adams and Deerwood Township. All voted in favor of the motion.

The Township was assured by Justin Schulz, from WSN, that any property stakes that are removed or damaged will be replaced or repaired.

The Board also discussed the need to let the property owners know the time line for the construction project. The preconstruction meeting will be held on June 20th at 9:00am in the WSN building in Baxter. James Walth will attend the meeting. At the June 20th meeting the time line will be discussed. Once the Board has that information it will be passed on to the Placid Lake Association for distribution to its members.

A motion was made by Josh Thompson and seconded by James Walth to award the Placid Drive road reconstruction project to Anderson Brothers Construction Company of Brainerd, LLC in the amount of \$477,808.05. All voted in favor of the motion.

Road Overseer's Report/Steve Reilly: Steve presented the Board with a listing of the order in which the roads will be driven for the road inspection on June 23rd. It was suggested there also be an inspection report to be used by the Board to finalize a five year road improvement plan for the Township (i.e. giving each road a grade regarding condition and need for an improvement).

Tractor Purchase: Steve reported to the Board he had three responses regarding the advertisement for the Board to purchase a tractor for the Township. At this time he needs to do more research. He also feels the Township needs to decide whether to make a tractor or a truck purchase.

Country Lane: The Board is waiting for an opinion from the Township Attorney regarding the status of whether or not Country Lane is a minimum maintenance road.

A motion was made by Josh Thompson and seconded by James Walth to have a Placid Drive road reconstruction update included in the Township road inspection meeting on June 23, 2018 at 8:00am.

Cuyuna Lakes Trail: Steve Reilly and David Gray attended the pre-construction meeting held June 6th at 1pm. The construction of the trail should be starting shortly along Deer Trail. The plan is to have the trail completed by the summer of 2019. Much of the discussion was regarding utilities along the route.

Variance Request: None

Town Hall Plant Update: Steve reported to the Board that the shrubbery around the Town Hall building is dying. He will be meeting with landscapers for their suggestions. He will report to the Board what is discussed.

Emergency Preparedness Meeting was attended by Carol Pundt and James Walth on May 30, 2018. Carol Pundt handed out notes from the meeting. The Board members discussed the importance of having a plan for the Township. Steve Reilly volunteered to put together a plan for the Board to review.

Election Judges: A motion was made by Josh Thompson and seconded by James Walth to appoint the trained election judges on file in our office for the 2018 Primary and General election. All voted in favor of the motion.

A motion was made by Josh Thompson and seconded by David Gray to set the meeting date of October 22, 2018 at 7pm for the gathering of the Crow Wing County Township Officers Association meeting. All voted in favor of the motion.

A motion was made by James Walth and seconded by Josh Thompson to designate the Deerwood Township town hall as the official polling place for the Crosby-Ironton School District special elections as long as all expenses incurred by the Township are paid for by the school district. All voted in favor of the motion.

A motion was made by David Gray and seconded by Josh Thompson to move the August Monthly Board meeting to August 10th at 7pm due to the preparation of the Town Hall for the primary election on August 14th. All voted in favor of the motion.

A motion was made by David Gray and seconded by James Walth to adjourn the meeting at 8:19 p.m.

Supervisor: _____ Dated: _____

Supervisor: _____

Supervisor; _____ Clerk: _____