

Deerwood Township  
Regular Monthly Board Meeting  
Deerwood Town Hall  
7:00pm  
September 14, 2020

Board of Supervisors:

James Walth- Vice Chair

Josh Thompson - Supervisor

David Gray - Chair

Carol Pundt- Clerk

Amy Donovan - Treasurer

Steve Reilly - Road Overseer

Present: Josh Thompson, David Gray, Carol Pundt, Amy Donovan, Steve Reilly

Absent: James Walth

David Gray called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by David Gray to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to approve the August 12, 2020 minutes. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray approve the Treasurer's Report subject to audit for the month ending August 31, 2020. All voted in favor of the motion. Motion passed unanimously.

Approval of Claims: A motion was made by Josh Thompson and seconded by Josh Thompson to approve the claims for the month of September totaling \$78,831.93 ck# 9430- 9469, ET-F-09-2020, ET-P-09-2020, ET-M-09-2020. All voted in favor of the motion. Motion passed unanimously.

Roads:

Road Overseer's Report/Steve Reilly: Steve presented the updated 2020 road report. The magnetic signs have been purchased. They are being kept in the Town Hall for use on vehicles being used for Township business. Steve checked into the cost of purchasing a 500 gallon 3 point sprayer. He told the Board the cost for the sprayer would be around \$4,700.00. He feels the cost of the sprayer exceeds the value of the reason for the purchase. He is going to look into other options. Steve is going to follow up on why the delineators have not been installed on Nelson Drive.

Ordinance For Regulating Parking Along Township Roads: The Board decided to place the decision on hold for setting a date for a Special Meeting due to the Governor's Stay-At-Home policy until the Township can have more than 7 residents attending a Board meeting (6 ft. distancing policy).

Nelson Drive and Nelson Fork Road Rip Rap: The project has been completed.

Tractor Appraisal/Steve: A motion was made by Josh Thompson and seconded by David Gray to execute the purchase of the tractor in the amount of \$19,450. All voted in favor of the motion. Motion passed unanimously.

Chip Seal Update: Steve did an inspection of all the roads that were chip sealed this year. All the roads have been chip sealed adequately.

Variance Request: A motion was made by Josh Thompson and seconded by David Gray to make no recommendation regarding the variance request for James A. Nerlien. All voted in favor of the motion. Motion passed unanimously.

Town Hall Plant Update: A motion was made by David Gray and seconded by Josh Thompson for Steve Reilly to negotiate and execute the required work to be done to install a ventilation system to include an air exchanger and filter system not to exceed \$3,000.00 in the Town Hall. This air ventilation system update is to help filter the COVID-19 virus for those individuals participating in meetings and elections at the Town Hall. The project needs to be completed before the November 3<sup>rd</sup> election.

CARES Act Allotment: A motion was made by Josh Thompson and seconded by David Gray to adopt a resolution for the Township to request monies from the CARES ACT allotment for an updated Town building ventilation system and voting registration booth guard building supplies for the Primary and General elections. All voted in favor of the motion. Motion passed unanimously.

District 8 ZOOM Meeting/James Walth: Jim was not in attendance, but, he emailed a summary of the meeting to the Board for review. It was recommended at the meeting that the Township have the Deputy Clerk apply for a notary license. The Board felt it would be prudent to have the Treasurer apply for a notary license instead. A motion was made by Josh Thompson and seconded by David Gray to have Amy Donovan apply for a notary license not to exceed an expense of more than \$400. All voted in favor of the motion. Motion passed unanimously.

Other Business to Come before the Board: There was some discussion regarding a DRT meeting David Gray attended earlier in the day. Since the application has not been submitted to Crow Wing County Land Services the Board does not need to make a decision at this time on the variance.

A resident of the Township voiced his concerns to the Board regarding a company doing business within 1,000 feet of his property. It was suggested by the Board that he should talk to the business owner. If that does not settle the situation he should talk to Crow Wing County Land Services.

A motion was made by Josh Thompson and seconded by David Gray to adjourn the meeting at 7:40pm. All voted in favor of the motion. Motion passed unanimously.

Supervisor: \_\_\_\_\_ Dated: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_