

Deerwood Township
Regular Monthly Board Meeting
Deerwood Town Hall
7:00pm
December 11, 2023

Board of Supervisors:

James Walth- Chair

Josh Thompson - Supervisor

David Gray – Vice-Chair

Carol Pundt- Clerk

Amy Donovan - Treasurer

Steve Reilly – Road Overseer

Present: David Gray, James Walth, Amy Donovan, Steve Reilly, Josh Thompson, Carol Pundt

Absent: None

Attendees: None

James Walth called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A motion was made by David Gray and seconded by Josh Thompson to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to approve the minutes of the November 13, 2023, Monthly Board meeting. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to approve the Treasurer's Report, subject to audit, for the month ending November 30, 2023. All voted in favor of the motion. Motion passed unanimously. Amy Donovan was asked by the Board to do some research regarding higher interest rates on the Township's savings account.

Approval of Claims: A motion was made by Josh Thompson and seconded by David Gray to accept and approve the claims for the month of December totaling \$17,557.28 ck# 10239-10257, EFT-F-12-2023, EFT-P-12-2023, and EFT-W-12-2023. All voted in favor of the motion. Motion passed unanimously.

Roads:

Road Overseer's Report/Steve Reilly: Steve gave the Board an updated budget report. He also reported to the Board \$149,095.50 has been spent on maintenance of Township roads so far this year out of a budget of \$282,055.00.

B-Dirt Damage to Vision Drive Roadway and Right-of-way issues: Steve Reilly reported to the Board the roadway repairs to Vision Drive have been completed. He has received the bill in the amount of \$2,500.00. He will be in contact with B-Dirt regarding shared payment of the bill.

North Hamlet Road: The Board read an email from Tom Sura regarding his concerns with snow removal on North Hamlet Road. Steve has been in contact with Tom.

Placid Drive Signage: Steve reported to the Board the signs have been installed.

Chip Seal Projects for 2024: Steve told the Board he has turned in the request for the 2024 road chip seal project to Crow Wing County. He has not received any unit costs yet. He is expecting the cost to be around \$90,000.

Joint Powers Agreement between Deerwood Township and the City of Deerwood Regarding Deerwood Lane and Forest Lane Discussion: Carol Pundt is working with Lee Russell to formalize a new contract to include a 60 day contract cancellation notification.

Variance Request: A motion was made by Josh Thompson and seconded by David Gray to make no recommendation. All voted in favor of the motion. Motion passed unanimously.

Town Hall Plant Update: Steve Reilly told the Board MLEC found a defective part in the generator which has been replaced. MLEC did an inspection. The generator has been installed and is working.

Minnesota Township's Annual meeting/Carol & Jim: Carol and Jim updated the board on what they learned at the meeting.

Personnel Handbook: The Board reviewed the personnel handbook with some changes. The handbook is still being reviewed by the Board members. Earned Sick and Safe Employee notice was given out to Carol, Amy and Steve.

A motion was made by David Gray and seconded by Josh Thompson to set January 8, 2023 at 6:30pm for the Township Reorganization meeting. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to set February 16, 2023 at 7:00pm for the Township Budget/Audit meeting. All voted in favor of the motion. Motion passed unanimously.

Other Business To Come Before the Board:

The meeting adjourned at 8:15pm.

Attest:

Supervisor: _____

Dated: _____

Supervisor: _____

Supervisor; _____

Clerk