

Deerwood Township  
Regular Monthly Board Meeting  
Deerwood Town Hall  
7:00pm  
January 8, 2024

Board of Supervisors:

James Walth- Vice-Chair

Josh Thompson - Supervisor

David Gray – Chair

Carol Pundt- Clerk

Amy Donovan - Treasurer

Steve Reilly – Road Overseer

Present: David Gray, James Walth, Amy Donovan, Steve Reilly, Josh Thompson, Carol Pundt

Absent: None

Attendees: Don Hales

David Gray called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded by James Walth to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by James Walth and seconded by Josh Thompson to approve the minutes of the December 11, 2023, Monthly Board meeting. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by James Walth to approve the Treasurer's Report, subject to audit, for the month ending December 31, 2023. All voted in favor of the motion. Motion passed unanimously. Amy Donovan was asked by the Board to do some research regarding higher interest rates on the Township's savings and checking account.

Approval of Claims: A motion was made by Josh Thompson and seconded by James Walth to accept and approve the claims for the month of January totaling \$19,841.44 ck# 10258-10275, EFT-F-01-2024, EFT-P-01-2024, EFT-M-01-2024, and EFT-W-01-2024. All voted in favor of the motion. Motion passed unanimously.

Roads:

Road Overseer's Report/Steve Reilly: Steve is still working on the budget for 2024.

B-Dirt Damage to Vision Drive Roadway and Right-of-way issues: Steve Reilly received an email from Joe Ranweiler regarding the damage to Vision Drive. In the email Joe said B-Dirt was taking no responsibility for any of the damages to the Vision Drive roadway. The Board asked Carol Pundt to talk to the Township attorney to find out what the next step would be to recover costs for damages to the roadway.

Joint Powers Agreement between Deerwood Township and the City of Deerwood Regarding Deerwood Lane and Forest Lane Discussion: The Township Board is waiting for a response from the City of Deerwood. Tabled to February Board meeting.

Culvert Policy Review/Steve: A motion was made by Josh Thompson and seconded by James Walth to cancel the policy because it is no longer needed. All voted in favor of the motion. Motion passed unanimously. Driveway permits refer to what is needed for installation of a culvert in Deerwood Township.

Variance Request: A motion was made by Josh Thompson and seconded by David Gray to make no recommendation regarding the variance request for Michael Mac. All voted in favor of the motion. Motion passed unanimously.

Update from Steve Reilly regarding Tree Debris Removal from the 12;2023 Storm: Steve has been in contact with Steve Lamoreaux, Deputy Public Assistance Office for Homeland Security and Emergency Management. The work sheets for reimbursement have been signed. The worksheets will be sent back to Mr. Lamoreaux in tomorrow.

Road Maintenance Agreement between Bay Lake Township and Deerwood Township regarding Placid Drive and Taylor Rd: The Board was given copies of the most recent copy of the agreements dated 1992 for review and discussion at the February Board meeting.

Hwy 6 Scenic Highway Discussion/Don Hales: A motion was made by David Gray and seconded by Josh Thompson to send a letter from the Board to Doug Houge supporting a temporary moratorium on new billboard installations in Crow Wing County until the present billboard ordinance is reviewed and updated by Land Services and the Crow Wing County Board of Commissioners. All voted in favor of the motion. Motion passed unanimously. Carol Pundt and David Gray will compose a letter to be sent to Doug Houge in the next couple of days.

Town Hall Plant Update: A motion was made by Josh Thompson and seconded by James Walth to purchase a new printer/copier from The Office Shop as presented by Carol Pundt not to exceed \$369.00 plus installation of \$50.00. All voted in favor of the motion. Motion passed unanimously.

Personnel Handbook: The handbook is still being reviewed by the Board members. Josh Thompson would like to see more wording pertaining to drug testing of new employees.

Employee Job Descriptions: Employee job descriptions were handed out to the Board for review.

Other Business To Come Before the Board:

The meeting adjourned at 7:51pm.

**Attest:**

Supervisor: \_\_\_\_\_

Dated: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor; \_\_\_\_\_

\_\_\_\_\_  
Clerk