

Deerwood Township
Regular Monthly Board Meeting
Deerwood Town Hall
July 14, 2025
7:00pm

Board of Supervisors:

Scott Brix-Supervisor

Josh Thompson - Vice-Chairman

David Gray – Chairman

Carol Pundt- Clerk

Amy Donovan - Treasurer

Steve Reilly – Road Overseer

Present: David Gray, Amy Donovan, Steve Reilly, Josh Thompson, Scott Brix, Carol Pundt

Absent: None

Attendees: Jerry & Kim Huchison, Kevin McCormick, Luke Spalj

David Gray called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A motion was made by Josh Thompson and seconded Scott Brix to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to approve the minutes of June 9, 2025, Board meeting. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by Scott Brix to approve the Treasurer's Report, subject to audit, for the month ending June 30, 2025. All voted in favor of the motion. Motion passed unanimously

Approval of Claims: A motion was made by Josh Thompson and seconded by David Gray to accept and approve the claims for the month of July totaling \$67,835.66 ck# 10697-10711, EFT-F-07-2025, EFT-P-07-2025, EFT-MN-07-2025 and EFT-W-07-2025. All voted in favor of the motion. Motion passed unanimously.

Roads:

Road Overseer's Report/Steve Reilly: Steve reported to the Board he had a computer failure. He was not able to recover any of his 2025 documents/reports. He will have a road/budget report for the Board to review at the August Board meeting. The Township has completed gravel application on the Township maintained roads for 2025.

Deer Trail Drive: David Gray had a discussion with the Deerwood Postmaster regarding mail delivery if the Township decided to close off the one end of Deer Trail Drive to vehicles. David Gray understood from the conversation that mail delivery would be interrupted. This would complicate the Board's decision to follow through with their decision regarding closing off one end of the roadway. To get a better understanding of the issue Carol Pundt was asked to invite the Postmaster to the August Board meeting. Steve Reilly presented an estimate for the road work to the Board for consideration and discussion at the August Board meeting.

2025 Road Dust Control: Steve reported to the Board that Knife River applied calcium chloride last week to Deer Trail Drive. Steve will be meeting with the contractor next week to discuss road dust control on the Township maintained roads that were requested by the Board during the annual road inspection.

Swanson Road: Final meeting to discuss damage award has not been set awaiting appraisal.

Black Lake Road Estimate: A motion was made by Scott Brix and seconded by Josh Thompson to accept the estimate from Anderson Brothers in the amount of \$18,507.50 to asphalt the additional length on Black Lake Road. Josh Thompson and Scott Brix voted in favor of the motion. Motion passed. David Gray recused himself from the vote. The resurfacing of Black Lake Road and Cascade Court will be done in September. Along with resurfacing, the present mailbox posts will be replaced with break-a-way posts as part of the road improvement project. Carol Pundt will be

notifying residents living along the roadways. It was brought to Steve's attention that there is a culvert under Black Road which may need to be replaced. Steve will inspect the culvert. He will have an estimate to replace the culvert at the August Board meeting.

Work Order Request Processing Procedure/Steve: Steve is still researching. He will have the information/suggestions for the Board to review at the August Board meeting.

Variance Request: None

Kevin McCormick and Luke Spalj presented the Board with a proposal for a proposed 11 lot subdivision plat. They are in the process of applying for a permit from Crow Wing County. They had questions for the Board regarding road specifications/design.

Town Hall Plant Update: The generator is working.

Planning and Zoning Discussion/Josh Thompson: Josh is still gathering information. He will have an update at the August Board meeting.

Other Business to Come Before the Board: A motion was made by Scott Brix and seconded by Josh Thompson that all future road work will include replacing present mailbox posts with break-a-way mailbox posts. All voted in favor of the motion. Motion passed unanimously. The driveway permit policy will be reviewed by the Board at the August Board meeting. Road work on Cedar Shores will also include replacing current mail box post with bread-a-way posts.

A motion was made by Scott Brix and seconded by Josh Thompson to approve lending folding chairs to Bay Lake Township for use at the Crow Wing County Association of Townships meeting which will be held in August at the Bay Lake Town Hall. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Josh Thompson and seconded by David Gray to adjourn the meeting at 8:11pm. All voted in favor of the motion. Motion passed unanimously.

Attest:

Supervisor: _____ Dated: _____

Supervisor: _____ Supervisor; _____